

Hi... Hello... Welcome...
to Oasis Academy Shirley Park Primary

Oasis academy
:shirley park

Oasis Academy Shirley Park Primary
Long Lane, Croydon, CR0 7AR
www.oasisacademyshirleypark.org





Oasis Community Learning

Building Community – Developing People

I am often asked why Oasis run schools. The reason is very simple – we believe that every person matters.

It was back in 1985 that I first set up Oasis which, over the years since then, has grown to become a provider of education, housing and healthcare around the world.

As part of this, Oasis Community Learning – one of the family of Oasis charities – has developed a number of Academies across the UK, each of which is committed to exactly the same core values that motivate all of our work.

That's why Oasis Academy Shirley Park will provide a welcoming and rich educational environment – academically, vocationally, socially, morally, spiritually, emotionally and environmentally – for each of our pupils.

Through clear leadership, outstanding staff and good resources, our aim is to create a positive and affirming atmosphere in which confident and competent learners are nurtured to explore questions, seek answers and solve problems – as well as to care passionately about their neighbours, their community and their planet.

Every person matters, which means that each child deserves the opportunity to flourish and thrive. Oasis believes that our strong Christian values and ethos, together with the partnership we form with each parent or carer, will provide the life-foundation that enables your child to achieve their full potential.

In short, Oasis believes that your child matters.

Steve Chalke MBE – CEO, Oasis Community Learning

Oasis Academy Shirley Park Primary

Every Person Matters

We would like to take this opportunity to welcome you to Oasis Academy Shirley Park. As a new 3-19 all-through Academy we have a unique opportunity together to form a lasting partnership to ensure that your child has a happy and successful school experience.

The primary phase of our Academy is geared to meet the needs of everyone. We have high expectations and aspirations and we will be committed to working with parents/carers to ensure each child reaches their potential.

Our experienced team is committed to lead learning and want to ensure that your child experiences exciting challenges and opportunities that allow them to learn the right balance of skills and attitudes to life.

Warmest regards,
**Glen Denham, Principal, and
John Murphy, Executive Principal**



Glen Denham – Principal



John Murphy – Executive Principal





Our Values

Oasis Academy Shirley Park's learning ethos is rooted in a number of core beliefs and values which arise from our mission statement. Our goal is that these will permeate every aspect of the Academy's life, curriculum, building design and use. We will continuously measure and evaluate our performance using these beliefs and values as our guide.

Every child matters

We identify and develop the gifts, talents and interests of all our pupils. Our curriculum and extended opportunities enable all pupils to engage in their education. They enjoy learning and achieve success. We help them learn how to be healthy and stay safe. They make positive contributions to their Academy, their community and the wider world. They develop spiritual, social, physical, emotional and economic well-being. The achievements of all our pupils are valued and celebrated.

Education for all

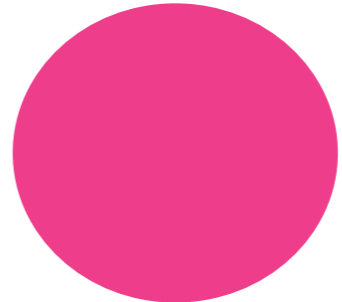
All members of our community are learners. Our pupils are educated for life. Our staff develop through teamwork and training and they enjoy opportunities that an innovative environment brings. Our educational facilities are shared with local schools and local people. We provide lifelong education.

It takes a whole village to educate a child

This African saying reflects the importance of the whole community in educating our children. We employ first-class staff. Support goes beyond the classroom and beyond the Academy gate. Parents, carers and families of our pupils are expected to be involved in their education. Through our English and Performing Arts with Business & Enterprise specialisms we engage local, national and international partners in the education of our pupils.

Love your neighbour

Our work is motivated and inspired by the life, message and example of Christ. We recognise the richness that spiritual and cultural diversity brings to our community. We respect the beliefs and practices of other faiths and provide a welcoming environment for pupils of all faiths and those with none. We recognise that we are stronger together and value collaboration. We develop an understanding and tolerance of each other through knowledge and mutual respect, believing the best of each other and forgiveness. Individual rights are respected and choice is exercised within a culture of self-discipline.



Our Values...

Our Vision

Here at Oasis Academy Shirley Park we will:

- welcome your child and celebrate their individual talents and abilities so that we develop confident, independent learners who enjoy learning
- provide a high-quality sustainable environment that stimulates learning
- develop a curriculum that enables your child to lead a good and successful life
- teach the values of self respect, respect for others and develop a sense of social responsibility
- develop strong community links which actively engage the local community.

We have a commitment to inclusive education and strive to maintain a high-quality teaching and learning environment for all our learners. We place a high value on establishing close links between home and school so that we can effectively work together to achieve the best for each child.

We will work together towards building a school community that:

- is welcoming and safe
- acknowledges all individuals for their human qualities
- recognises and celebrates diversity and achievement
- champions respect for individuals' differences
- delivers a Foundation and National Curriculum that develops the learners' life skills that as well as being respectful human beings they are also responsible, reflective, resourceful, resilient and reasoning
- promotes enthusiasm, enjoyment and fun through learning.



Our Vision...



Learning and teaching...

At Oasis Academy Shirley Park we teach an exciting and creative curriculum that takes account of the latest research on how our learners think and learn. Our aim is to encourage our learners to achieve their very best and to ensure they develop their skills and talents in all aspects of intellectual, social and physical development.

The curriculum is divided into the following stages:

Foundation Stage

Nursery (3-4 years) and Reception (4-5 years)

Key Stage 1

Years 1 (5-6 years) and 2 (6-7 years) – Infants

Key Stage 2

Years 3, 4, 5 and 6 (8-11 years) – Juniors

Core subjects

English, Maths, Science, and Information and Communication Technology (ICT).

Foundation Subjects

Design Technology, History, Geography, Art and Design, Music and Physical Education.

Additional Subjects

Religious Education, Personal, Social and Health Education and Citizenship (PSHE&C), Modern Foreign Languages (Years 3 and 6).

The Foundation Stage curriculum is divided into six areas of learning: personal, social and emotional development; communication, language and literacy; problem solving, reasoning and numeracy; knowledge and understanding of the world; creative development; and physical development.



Foundation Stage for children from 3-5 years and Key Stage 1 and 2 for children from 5-11 years

For each phase of education an induction programme will be delivered, including home visits where necessary. The primary curriculum will include the core areas of learning and experience which are essential to the child's development and which are defined within the Foundation Stage and National Curriculum. The learning environment is also carefully planned to support the learning and teaching in the core curriculum areas so that children can become independent and motivated learners who fulfil their true potential.



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Learning and teaching cont.

The core areas are:

- **English Language and Literacy** – speaking, listening, reading and writing play an important part in the learning process and are outlined in the National Curriculum and Early Years Foundation Stage curriculum.
- **Speaking and Listening** – we encourage learners to express themselves effectively in a variety of speaking and listening activities and to match the style and response to different purposes and audiences.
- **Reading** – each learning room is equipped with a variety of interactive books, audio books and pictures to encourage the learners to look, listen, talk and read.
- **Writing** – learners are encouraged to write for a variety of purposes and are taught the skills needed to become confident writers.
- **Mathematics** – learners develop their numeracy, problem solving and reasoning skills through a range of practical activities and challenges.
- **Science** – learners have opportunities to explore and learn about their world. They learn to hypothesise, test their predictions and draw conclusions.
- **Information and Communication Technology** – learners are equipped with the necessary skills and confidence to successfully function in the changing world of technology.
- **Religious Education** – we believe that all learners should develop mutual respect and understanding of all beliefs and cultures (the Croydon RE syllabus is taught). It is a requirement to hold a daily act of Collective Worship which is of a broadly Christian nature. You will have the right to withdraw your child from RE and Collective Worship by written request.

Your child will also study the following Foundation subjects:

- History
- Geography
- Art
- Music
- Physical Education
- Design Technology

We also deliver Personal, Social and Health Education and Citizenship (PSHE&C) in line with the guidelines set by the DCSF and the National Framework. This includes sex education – appropriate to the ages of the children – which aims to help and support young people through their physical, emotional and moral development. Often this is taught in the context of other subjects such as Science. Parents/carers wishing to withdraw their child should write to the Principal.

Broad areas of learning that take place across the Academy are the development of:

- Communication skills through literacy (speaking, listening, writing, reading and information handling)
- Mathematical skills through numeracy (number, shape and space, measures, investigation and data handling)
- Environmental enquiry through history, geography and science
- Physical skills through gymnastics, games and swimming
- Aesthetic and creative arts through music, art, design, dance and drama
- Attitudes and values through citizenship, religious education, and personal, social and health education issues.





Partnership...

Partnership - with Parents and Carers

We recognise that the education of your child is a shared venture - shared between you, the parents/carers, and us, the staff of the Academy. We each have our part to play and we welcome your support and involvement.

Parental/carer involvement is an essential part of a child's progress and development and we view the relationship between teachers, parents/carers and children as a triangle where each plays an equally important role in the child's educational progress.

Communication is all important, so we ensure that there are many opportunities for dialogue with parents/carers. This section explains some of the ways that this dialogue takes place.

Induction for reception class: Parents/carers and children are invited to spend a morning or afternoon session in the Academy to ensure a smooth start.

Parental/carer consultations: Each term there are discussions with the class teacher regarding your child's progress and an opportunity to look at their work. If parents/carers have particular enquiries, they are encouraged to talk to the teacher or the Principal by making an appointment. There is a formal written report at the end of the academic year, followed by a parent/carer consultation with the teacher to follow up any issues arising.

Home-Academy diary: Infants have a reading journal and Juniors have a diary through which the parent/carer or teacher can communicate on a daily basis. It is also used to keep a record of books the child has read and where children, too, can add their comments.

Homework: Children's education is, of course, not restricted to the Academy. Children are given homework which suits their age and ability. As well as encouraging children with their homework assignments, we ask all parents/carers to share a book regularly with their child.

Newsletters and questionnaires: We communicate termly with parents/carers through a class newsletter and Principal's e-newsletter. The Academy Councillors also issue periodic questionnaires to parents/carers for invaluable feedback to help staff and Councillors make decisions and shape the future of the Academy.

Website: There is an Academy website where information about the Academy is available - www.oasisacademyshirleypark.org

Parent/Carer/Councillor AGM: This meeting takes place annually and is an opportunity for the Councillors to report on the progress of the Academy and for parents/carers to ask questions or voice concerns.

Pupil voice: This is a chance for the Academy to hear the voice of the children. The group is made up of a girl and a boy representative from each class who have been voted by their peers. They meet with staff regularly to make suggestions about the day-to-day running of the Academy. Thanks to the pupil voice playground improvements are under way.

Educational trips out of the Academy: Many trips outside the Academy are arranged each year and parents/carers may be asked to contribute to the cost. In cases of hardship, parents/carers can contact the office in confidence to see whether support may be available.

Parents/carers in the Academy: Parents/carers can help the Academy in a multitude of ways: sharing books with children, supporting lessons in craft or cooking and helping on Academy trips etc. If you have a talent and some time to share it please let us know.

Learning - Pastoral care

We believe that children learn best when they are well and happy. If there are circumstances which are worrying you or affecting your child's well-being please talk to us in confidence. If your child has had an injury or an emotional upset, please explain the situation to the class teacher and/or Principal in order for them to receive the appropriate form of support. If we cannot help you ourselves we will put you in touch with someone who can.

Keeping Safe

Every term we have a visit from the Road Safety team who teach the children how to keep themselves safe on the roads.

Medicines

There are occasions when children are prescribed medicines such as antibiotics even though the doctor regards them as fit to attend school. The Academy would prefer NOT to become involved in the administration of such medicines. Medicines which need to be taken three or four times a day can easily be administered from home:

- Once before school
- Once immediately after school
- Once before tea
- Once before bedtime

What happens if my child becomes ill during the day?

One of our first aiders will administer first aid and a member of the office will call and ask you to collect your child. If hospital treatment is required, we need parental/carer consent. It is therefore essential that we have both your home and work telephone numbers, so that contact can be made in an emergency.

Culture for Learning

All members of the Academy community are expected to behave towards one another in a polite, caring and respectful manner, showing consideration for one another's feelings.

The Golden Rules ensure that we continue to maintain high standards of behaviour. I will:

- treat others and myself with respect at all times
- always treat property with respect
- play fair and friendly games at all times
- walk quietly around the Academy
- work hard and always try my best



Our emphasis is on rewarding positive behaviour. However, an important aspect of our partnership with parents/carers is informing them if their child's behaviour is unacceptable and sharing responsibility for that behaviour. We also have a policy on bullying, so that any incidents are dealt with immediately.

Special Educational Needs

Many children at some stage of their learning have special educational needs which may include further developing their gifts, talents, learning, emotions or behaviour. Often these needs can be met by pupils having access to a variety of different activities to suit their learning as well as additional support from their teacher.

Sometimes extra external support can be arranged by our Director of Inclusion, such as an educational psychologist or support teacher. If we are still not meeting a child's needs, we will ask for a full assessment by the Local Authority. Parental/carer involvement and permission will be sought at every stage of the process. We will strive to enable all our learners to achieve their full potential through provision of this support.

Child Protection and Pupil Welfare

Our child protection programme supports each child's development in ways which foster security, confidence and independence. The Academy has a duty of care and the right to take reasonable action to ensure the welfare and safety of its pupils.

If a member of staff has cause to be concerned that a child may be subject to ill treatment, neglect or any other form of abuse, the Academy will follow child protection procedures and inform social services of its concern.



Learning...

Community – Living and learning together

Community vision

As an all-through Academy from 3-19 years, our vision is to create both an outstanding school and a community hub. The aim is for local residents to become engaged in the adult learning programme, healthy living advice and activities, sports facilities and out-of-hours youth activities.

Oasis believes that it has a duty to respect the environment through a commitment to sustainability and bio-diversity. Resources entrusted to the Academy will be used with integrity and responsibility.

Healthy Living

There will be an ethos of balanced and healthy lifestyles, demonstrated through policies regarding Academy meals. We are committed to supporting healthy living and healthy activities across the Academy and will offer links to community activities such as nutrition and fitness courses, walking clubs, social clubs and art classes.

A full extended Academy

All Oasis Academies offer opportunities for extended learning beyond the core Academy day. The extended learning programmes are extensive and provide a wide range of learning activities across the phases of the Academy.



Community...



Admissions...

Oasis Academy Shirley Park is a non-selective Academy open to pupils of all religious faiths and those of no faith.

If you are a parent/carer and wish to apply for a Reception or Year 3 place for your child at Oasis Academy Shirley Park for the following September, you will need to complete the Common Application Form and return it to Croydon Council (Department for Children, Young People and Learners, Taberner House, Park Lane, Croydon CR9 1TP).

If you are seeking a place for your child in another year group or for a Reception or Year 3 place post-September, you will need to contact the Academy directly.



How places will be allocated at Oasis Academy Shirley Park

Where the number of applications for admission is greater than the published admission number, applications will be considered against the criteria set out below. After the admission of pupils with statements of Special Educational Needs where the Academy is named on the statement, the criteria will be applied in the order in which they are set out below:

1. Children in public care;
2. Children for whom the Academy is appropriate on genuine medical grounds. Such applications will be decided by the Academy Council or nominated panel. (Applications on medical grounds will only be considered under this criterion if they are supported by an attached written statement from a doctor. This must demonstrate that there is a very specific connection between the child's medical need and the Academy requested).
3. Admission of pupils whose siblings currently attend the Academy and who will continue to do so on the date of admission. The term "sibling" means a full, half, adopted or fostered brother or sister, or other child living permanently within the same household. The Academy reserves the right to ask for proof of relationship;
4. Admission of pupils on the basis of proximity to the Academy using straight line measurement from the main entrance of the Academy to the main entrance to the child's home.

The distance used to determine how close the child lives to the Academy will be the direct line measurement from the front door of the permanent home address to the main entrance to the Academy site. The child's permanent home address is where he or she normally lives and sleeps and goes to school from. Proof of residence can be requested at any time throughout the admissions process. If false or misleading information is used to gain entry to the Academy, the offer of a place will be withdrawn.

If there are more applicants than there are places remaining within a particular category and where there is no difference in distance from home to school for two or more children, random allocation will be used to allocate the final available place(s) and to establish priority on the waiting list.

Please note

The admissions criteria above mirror those of the Local Authority.

There is an appeals process and all Oasis Academies follow the nationally agreed guidance for admissions appeals.



Facilities...

Over the summer the learning environment has been reorganised and updated in order to deliver 21st Century education. Subject to consultation, from 2012 we will be embarking on building a brand new Primary School.

The Academy is ICT-rich with easy access to the Academy network, both in and out of school. Parents/ carers can access information about their child's achievement, progress and attendance at any time. We are linked with other Oasis Academies as they open, and with schools from around the world, providing a broad educational experience.





Oasis academy :shirley park

If you have a query regarding Oasis Academy Shirley Park please contact Glen Denham through his PA, on **020 8656 0222** or info@oasisshirleypark.org

You can keep up-to-date with developments at Oasis Academy Shirley Park via our website www.oasisacademyshirleypark.org

Other useful contacts are:

Head of Phase One (Primary – Key Stage One): Sharon Anderson

Head of Phase Two (Primary – Key Stage Two): Lesley Lynam

Director of Inclusion: Olivia Addison

Child Protection designated staff members: Lesley Lynam and Sharon Anderson

Oasis :community learning

If you wish to know more about **Oasis Community Learning** please contact:

75 Westminster Bridge Road, London SE1 7HS Tel: 020 7921 4215

www.oasiscommunitylearning.org

Registered number: 5398529. Charity Number: 1109288

Oasis for people & community

Should you want to find out about **Oasis UK** you can visit www.oasisuk.org

Certified as a FSC mixed sources product, produced with recycled fibre from both pre- and post-consumer sources, together with FSC certified virgin fibre from well managed forests.

Uniform

Oasis Academy Shirley Park requires all pupils to wear uniform without exception. A uniform helps to give unity and identification to an Academy; it can make less obvious the different financial circumstances of parents/carers and is a protection for both parents/carers and pupils from the temptations of temporary extremes of fashion.

We are grateful to parents/carers for their full support in seeing that high standards are maintained in the wearing of uniform, tidiness and cleanliness.

We assume all parents/carers will ensure their son or daughter dresses according to the uniform list. Any pupil failing to turn up in appropriate uniform will be required to return home. The Academy will maintain a small stock of clean spare uniform for pupils to wear.

Girls

- Academy sweatshirt
- Academy white polo shirt
- Black skirt (knee length) or black trousers
- Summer chequered dress (optional)
- Academy fleece
- Black, grey or white socks or plain black tights
- Black shoes (maximum heel one inch)
- Plain black or navy coat
- Academy book bag

Boys

- Academy sweatshirt
- Academy white polo shirt
- Black trousers or black shorts
- Academy fleece
- Black or grey socks
- Black shoes
- Plain black or navy coat
- Academy book bag

Sports kit (Girls and Boys)

- Academy white t-shirt
- Plain black shorts
- Academy sweatshirt
- Plain black jogging bottoms (optional)
- Plain white socks
- Plimsolls / trainers

The children will have bare feet in the hall and will wear trainers only for outdoor activities.



Academy Day

	Nursery*	Reception, Years 1 & 2	Years 3 & 4	Years 5 & 6
Registration	9.15am	9.05am	9.05am	9.05am
Assembly		9.15am	9.15am	9.15am
Morning break		10.30 - 10.45am	10.30 - 10.45am	10.50 - 11.05am
Lunch		12.40 - 1.30pm	12.40 - 1.30pm	12.30 - 1.20pm
School finishes	11.45am	3.10pm	3.15pm	3.10pm

* Planned afternoon sessions will be implemented over the course of the next academic year.



Absence and Lateness

What if my child is absent from school?

It is very important that all children attend school regularly, but if your child is unwell he/she should not be sent to the Academy.

You are expected to inform the Academy of an absence as soon as possible on the first day of absence so that an authorised absence can be recorded.

Children returning to the Academy after an absence should bring in a note explaining the absence (detailing their name, class, the dates they were absent and the reason). The Academy will contact the parents/carers if a reason – in writing – has not been given.

Authorised absences are acceptable reasons for absence and cover things like sickness, hospital/dental appointments, religious holidays, attendance at court, funerals etc. However, all appointments should, where possible, be arranged for after the Academy day.

Unauthorised absences are absences where no acceptable reason is given and includes things like shopping, going to the airport, a relative visiting, going for a haircut, parent/carer unwell, holidays etc.

Under no circumstances may children leave school by themselves during Academy hours. Parents/carers who collect children to go to the doctor, dentist etc, must first see the Principal/Office Manager and the child will be collected from the classroom.

Both the Academy and the Education Welfare Officer (EWO) monitor the attendance of each child. The EWO visits the Academy each week and contacts families where children are absent and the Academy has not been given a reason or where there is a pattern of absenteeism from the Academy.

What if my child is late for Academy learning?

It is very important that all children are in the Academy on time. A child will be recorded in the 'late book' if they arrive in the classroom 5 minutes after the start of the session. This book is available for the EWO to see. They will make home visits to follow up children who are regularly late.

It is equally as important that children should be picked up from the Academy promptly. If for any reason you are going to be late, please contact the Academy so we know what is happening. It can be very distressing for the child if we do not know anything. All children who are picked up late will be brought to the front entrance hall.

Please also inform us if someone different is to pick up your child. Parents/carers are reminded that all children must be brought to, and met from the Academy at all times by a responsible parent/carer.

What happens if we have to go away in Academy time?

The law requires that once a child is on the Academy's register, they should be sent to the Academy every day that it is open. There is no right to time off for holidays and we will only agree to a holiday of more than two weeks in exceptional circumstances.

If parents/carers are considering a holiday during term time, for whatever reason, this must be discussed with the Head of Phase or the Principal well before any bookings are made. A leave of absence form must be filled in and signed by the Principal or Head of Phase before the holiday takes place. The holiday will be reported as unauthorised absence.



Academy lunches

Children have the option of having an Academy lunch, bringing a packed lunch or going home for lunch. At the beginning of each half term, you must decide whether your child will have Academy lunches or packed lunches for the duration of that period.

Academy lunches are paid for via Parent/Carer Pay, either online or by using a Pay Card at local shops. Please ask at the office for details.

Free Academy meals are available to those families in receipt of Child Tax Credit, Job Seekers' Allowance or Income Support. Please bring proof of your entitlement to the Academy office, where the relevant paperwork can be completed.

Packed lunches

Please provide your child with healthy options and a balanced selection of food, e.g. fruits and vegetables, juice and water. Sweets are not permitted in packed lunches.

Mid-morning break

If your child would like milk during the mid-morning break, please contact the Academy office as it needs to be ordered and paid for in advance on a termly basis. Alternatively, children may bring a carton of juice to drink. These should be clearly named. Water is also available in the classroom.

Each class has a mid-morning fruit break and children are encouraged to bring a piece of fruit to eat at this time.

