

Oasis Academy Shirley Park Careers Programme	
<b>Year 7</b>	
<b>AUTUMN TERM</b>	
Introduction to Unifrog session. Students introduced to the OASP careers programme	GB1
Tutor time sessions "Dream big" Students use Unifrog and career pilot to explore their interests and routes into jobs related to their favouriteschool subjects.	GB1/3/4
<b>SPRING TERM</b>	
Tutor time sessions 'Have you got skills?' In this session students learn about transferable skills. They identify their own key skills and times when they have demonstrated these.	GB1/4
National careers week- Week in which all subjects plan to include key transferable employability skills into their SoW and signpost these for students. Form time sessions throughout the week are led by external providers of apprenticeships.	GB1/2/3/4/5
Y7 destinations assembly introducing students to post 16 an 18 pathways and different career sectors.	GB1/3/4
Y7 University campus visit	GB 7
<b>SUMMER TERM</b>	
Tutor time sessions on career sectors including local labour market information.	GB1/4
Futures week- Week in which all subjects must actively plan to include information about careers pathways into their SoW and signpost these for students.	GB1/3/4/5/7
Tutor time session titled 'Keeping active' students learn about the importance of extracurricular activities in building skills for work.	GB1/3/4
<b>Year 8</b>	
<b>AUTUMN TERM</b>	
Introduction to Unifrog session.	GB1
Tutor time session titled "Exploring your interests". Students learn how their skills and interests can be used to explore potential future careers using Unifrog and labour market info.	GB1/2/3/4/5
Tutor time session title "Use those skills". Students understand the importance of transferable employability skills.	GB1/4
<b>SPRING TERM</b>	
Y8 University campus visit	GB 7
Tutor time sessions. Students learn how their skills and interests can be used to explore potential future careers using Unifrog and labour market info.	GB1/2/3/4/5
National careers week- Week in which all subjects plan to include key transferable employability skills into their SoW and signpost these for students. Form time sessions throughout the week are led by external providers of apprenticeships.	GB1/2/3/4/5
<b>SUMMER TERM</b>	
Y8 destinations assembly. Invite representatives from different HE providers.	GB1/3/7
Tutor time session titled "University and apprenticeships" students learn what University courses and apprenticeships entail and the benefits of each route.	GB1/3/7
Visit to the University of Sussex.	GB1/3/7
Futures week- Week in which all subjects must actively plan to include information about careers pathways into their SoW and signpost these for students.	GB1/3/4/5/7
<b>Year 9</b>	
<b>AUTUMN TERM</b>	
Introduction assembly – Students introduced to the rationale and aims of the careers programme, the key transferable skills we are focusing on and why these are crucial to their success.	GB1
Tutor time session 'Subject library treasure hunt'. Students get used to exploring Unifrog's higher education subjects library.	GB1/4/3/7/8
Tutor time session on demonstrating Leadership skills. Unifrog session "Skills development- Leadership"	GB1/3/4
<b>SPRING TERM</b>	
Tutor time session titled "Making your GCSE choices" which explains how students can use Unifrog to help them make great choices at GCSE level.	GB1/2/3/4/7/8
Y9 pathways evening. Parents invited in an information provided on GCSE options.	GB1/2/3/4
National careers week- Week in which all subjects plan to include key transferable employability skills into their SoW and signpost these for students. Form time sessions throughout the week are led by external providers of apprenticeships.	GB1/2/3/4/5
<b>SUMMER TERM</b>	
Tutor time session building skills. Students identify their strongest skill, and practise putting this into a real-life career scenarios.	GB1/2/3/6/8
Tutor time session on developing and demonstrating independence. Students have a better understanding of what independence is and what it means to them. Students will record an example of when they've been independent in the Competencies section of their Unifrog profile.	GB1/3
Futures week- Week in which all subjects must actively plan to include information about careers pathways into their SoW and signpost these for students.	GB1/3/4/5/7
<b>Year 10</b>	
<b>AUTUMN TERM</b>	
Introduction assembly – Students introduced to the rationale and aims of the new careers programme, the key transferable skills we are focusing on and why these are crucial to their success.	GB1
WEX information sent to parents- Introduces the work experience programme. Why, when and how it will run, what is expected of students and how parents can best support them.	GB1/2/5/6
WEX student assembly- Introduces the work experience programme. Why, when and how it will run and what is expected of students. Remind students of labour market information and how to find it.	GB1/2/6
Three tutor time sessions creation of CVs. Students learn the elements of a good application, create a CV using the Unifrog's CV tool.	GB1/6
Tutor time sessions on contacting employers and creating CVs begin weekly.	GB1/5/6
<b>SPRING TERM</b>	
LiFE Lectures - Weekly talks from external speakers and teachers on based on career pathways/super curricular topics to build cultural capital	GB 3/4/5/7
1-1 Formal careers guidance interviews begin	GB1/8
National careers week- Week in which all subjects plan to include key transferable employability skills into their SoW and signpost these for students. Form time sessions throughout the week are led by external providers of apprenticeships.	GB1/2/3/4/5
Tutor time sessions on preparing for interviews. These sessions will introduce students to the basics of interviews before taking a more in-depth look at interview questions.	GB1/6
Mock interviews for 100 students at Allianz central Croydon.	GB1/5/6/8
<b>SUMMER TERM</b>	

Students complete 2 weeks work experience placement and fill out a WEX journal	GB1/3/5/6
WEX follow on tutor time sessions in which students use notes in their Journals to record at least 3 key competencies developed/activities completed whilst on WEX on Unifrog.	GB1/3/5/6
Y10 destinations assembly providing information on Post16 and 18 pathways including Russell group university is and the different levels of apprenticeship. Invite representatives from different HE providers.	GB1/3/7
Futures week- Week in which all subjects must actively plan to include information about careers pathways into their SoW and signpost these for students.	GB1/3/4/5/7
<b>Year 11</b>	
<b>AUTUMN TERM</b>	
Introduction to Unifrog session.	GB1
Parent information evening - Includes talk and Q&A on post-16 pathways and application process from careers lead. Including the differences between vocational qualifications and A-levels, college, sixth form and apprenticeships. Information booklet sent home.	GB1/2/3/5
Y11 Post 16 destinations assembly by careers lead providing more detail post-16 options, including the differences between vocational qualifications and A-levels, college, sixth form and apprenticeships.	GB1/2/3/5
Weekly tutor time sessions provide time for students to submit application and get 1-1 advice and support from their tutors.	GB1/2/3
Addition 1-1 careers sessions offered with qualified careers adviser	GB 3/8
<b>SPRING TERM</b>	
Tutor time sessions on "Preparing for post-16 destination interviews"	GB1/7
Interviews for sixth form and FE providers. Sixth form leadership ask every applicant about post-18 aspirations and provide advice on relevant pathways.	GB1/7
National careers week- Week in which all subjects plan to include key transferable employability skills into their SoW and signpost these for students. Form time sessions throughout the week are led by external providers of apprenticeships.	GB1/2/3/4/5
<b>SUMMER TERM</b>	
Additional 1-1 careers guidance for those requiring further support with applications	GB8
Sixth form taster day - Students all take part in a short session coping with changes session as well as sample lessons (adapt Unifrog resource 'coping with changes').	GB1/7
<b>Year 12</b>	
<b>AUTUMN TERM</b>	
Introduction to Unifrog session.	GB1
Tutor time sessions in which students are introduced to the key features of Unifrog's tools including, careers guides, course guides, apprenticeship search engine and university search engine.	GB1/3/4
Looking ahead- destinations assembly describing potential post 18 pathways and how to use Sixth form to prepare. Emphasis is put on the importance of extracurricular reading and students are referred to their independent learning contents for wider reading resources.	GB1/2/3/7
Parents information evening. Information provided on how to support students in the transition between KS4 and 5, our independent learning provision as well as our careers programme and researching post-18 options including LMI.	GB1/2/3/4
Trip to UCL for 25 students	GB 7
Tutor time session on "Discovering MOOCs" students discover massive open online course and begin weekly sessions exploring these to develop their interests and build evidence towards applications.	GB1/3/8
<b>SPRING TERM</b>	
Law Society weekly sessions begin with Clifford chance	GB5/7
LiFE Lecture - Weekly talk from external speakers and teachers on based on career pathways/super curricular topics to build cultural capital	GB 3/4/5/7
WEX preparation tutor time sessions. Series of tutor time sessions on how to secure WEX placements.	GB1/3/4/5/6
Students are provided with a list of summer school programmes and supported with their applications by a referee this is either their tutor or a member of the Sixth form team.	GB1/3/4/7/8
Students complete follow up online career interest survey. The sixthform team use this data to promote relevant opportunities to specific groups of students as they arise.	GB1/3/5/6/7
National careers week- Week in which all subjects plan to include key transferable employability skills into their SoW and signpost these for students. Form time sessions throughout the week are led by external providers of apprenticeships.	GB1/2/3/4/5
<b>SUMMER TERM</b>	
Preparing for applications assembly. Students are briefly introduced to the application process for both university and apprenticeships and provided with specific advice on how to start researching course options and booking open days.	GB1/3/5/7
Students complete a work experience placement and fill out a WEX journal	GB1/3/5/6
WEX reflection tutor time sessions. Students use their WEX diaries to write a paragraph recording the key skills/knowledge they gained/demonstrated during their experience and linking this to their post-18 aspirations to use in their personal statements.	GB1/5/6
Futures week- Week in which all subjects must actively plan to include information about careers pathways into their SoW and signpost these for students.	GB1/3/4/5/7
1-1 formal destination guidance interviews offered.	GB1/3/8
UCAS morning sessions on personal statements and choices. Students start to draft personal statements using a template.	GB1/3/7/8
Oxbridge/medicine/law application sessions run fortnightly after school to assist students in completing their personal statements.	GB1/3/7/8
<b>Year 13</b>	
<b>AUTUMN TERM</b>	
UCAS applications reminder assembly. Students are reminded of what make a successful personal statement and how to make informed and sensible university choices.	GB1/3/7
Parents information evening. Information provided on how to support students through their post-18 application process and their final school year.	GB1/2/3/4
Oxbridge/medicine application sessions run weekly to assist students in completing their personal statements. Interview/admissions test preparation is run with designated staff members. Where possible students are paired with an external mentor to assist them with application preparation.	GB1/3/7/8
UCAS applications tutor time sessions in which students are provided with information on how to refine their personal statement and specific guidance on making their university choices. Students have one tutor session a week dedicated to completing their personal statement and refining their UCAS choices throughout September.	GB1/3/7/8
Drop-in after school application support sessions are run throughout September and October. In which members of the sixthform team are on hand to support students with their applications. These are made compulsory for those who do not meet deadlines.	GB1/3/7/8
1-1 application checking sessions with the Sixth form leadership team.	GB1/3/7/8
1-1 interview practice sessions for health care, education and arts courses begin. Students are provided with advice documents and resources to prepare and asked to book a slot with the Sixth form team/ designated staff member 1 week before their first interview.	GB1/3/6/7/8

Futures week- Week in which all subjects must actively plan to include information about careers pathways into their SoW and signpost these for students.	GB1/2/3/4/5
<b>SPRING TERM</b>	
Weekly apprenticeship application sessions are run during tutor time by the sixth form team. These are compulsory for those that have not sent a UCAS application and optional for others. Anyone who has previously expressed an interest in apprenticeships is encouraged to attend.	GB1/3/6/8
A series of workshops are run throughout the term to provide students with up to date guidance on the apprenticeship application process including LMI and interview skills.	GB1/3/5/6/8
"UCAS sent now what?" Y13 assembly describing next steps in selecting their firm and insurance choices.	GB1/3/7
Student finance sessions support students through the process of applying for student finance and highlight the deadlines.	GB1/3/7
Students complete an online survey on firm and insurance choices. Then attend 1-1 check-ins with Sixth form team before firm and insurance choices made	GB1/3/7/8
National careers week- Week in which all subjects plan to include key transferable employability skills into their SoW and signpost these for students. Form time sessions throughout the week are led by external providers of apprenticeships.	GB1/2/3/4/5
<b>SUMMER TERM</b>	
1-1 Interview support for those applying for jobs and apprenticeships. Students are provided with advice documents and resources to prepare and asked to book a slot with the Sixth form team 1 week before their interviews.	GB1/3/6/8
<b>OASP Alumni</b>	
We keep in contact with destinations of our year 11 and year 13 leavers. We offer careers advice, support with applications and provide references and advertise opportunities to leavers through our alumni network.	GB 8