

3<sup>rd</sup> February 2022



Dear Parents and Carers,

## iPad Usage and Repairs

It has been almost 14 weeks since we rolled out the first iPads at the secondary phase and we have seen a wide range of use of the devices to support teaching and learning in class and support our students with their education outside of the classroom.

At this point I wanted to get in touch to remind parents and carers of the usage policy students should be adhering to and the procedure to follow if the iPad is damaged, stolen or lost.

If the iPad is stolen, parents and carers must report this immediately to the police and obtain a crime reference number which should then be passed onto Oasis Academy Shirley Park.

As per the signed 'Oasis Horizons Home Use Agreement' iPads should always be kept in the rugged case provided by the Academy. This case is designed to give the device as much protection from wear and tear and/or if the iPad should be dropped.

In the eventuality that the iPad is damaged (including accidental damage), it must be reported immediately to your child's Head of Year who will then inform the IT department. It is essential that in the event of damage the device is not taken to any third party or external repair shop/service as this will invalidate any software warranty given by Apple. As per the 'Oasis Horizons Home Use Agreement' if there is negligent loss or damage that cannot be repaired parents and carers can be asked to pay in full for the iPad.

We understand any damage to the iPad/charger/case may be expensive. We have made an agreement to help subsidise the cost of any repairs to which all parents and carers will pay instead of the full repair cost. In the unfortunate event that any of the above does become damaged, please do follow the procedures outlined and a member of staff will be in contact to outline the next steps.

The iPads are proving to be an excellent tool students have available to them, and we are proud that as a Trust we have been able to launch the Horizons Project with such success so far.

If you have any questions regarding this, please do contact the Academy.

Yours sincerely,

Davy-Jo Anderson  
Assistant Principal



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Registered Office: 75 Westminster Bridge Road, London SE1 7HS

Principal - Ms J Botley  
Primary phase

Reception & Key Stage 1  
Stroud Green Campus, 47-49 Stroud Green  
Way, Croydon CR0 7BE

Nursery & Key Stage 2  
Long Lane Campus, Long Lane, Croydon  
CR0 7AR

Tel: 020 8656 0222  
E-mail: [primaryadmin@oasisshirleypark.org](mailto:primaryadmin@oasisshirleypark.org)

**Learning Together;  
Achieving Forever**

Principal - Mr S Chaudhri  
Secondary phase and Sixth Form

Shirley Road, Croydon, CR9 7AL

Tel: 020 8656 0222  
E-mail: [admin@oasisshirleypark.org](mailto:admin@oasisshirleypark.org)

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